

SERIOUS STUDENT INCIDENT FLOWCHART

A **serious student incident** constitutes any student misdemeanour that effects another student or person. Misdemeanours include deliberate property damage, physical and verbal abuse and sexualised behaviours. The following flowchart are the steps for leadership to follow when deciding how to respond to an incident.

IS THE VICTIM **VULNERABLE?**

ACTIONS

INVESTIGATIONS

COMPLETE. MAKE

CONTACT

RECORD INCIDENT

Incident recorded on Compass and Edusafe.

GARNER INFORMATION

Collect first-hand accounts from alleged persons involved as well as any witnesses.



1.a Incident deemed not serious. Incident closed, no requirement to proceed. 1.b Incident deemed

serious. Proceed to step 2.

School leaders determine if victim is vulnerable from alleged actions. Do they need space from the perpetrator(s)?



2.a Victim is not vulnerable. Proceed to step 3.

2.b Victim is vulnerable





2.b.a Leadership calls 2.b.b Leadership primary contact of Ask they be collected if Principal not present; or Principal initiates immediate suspension or inschool suspension.

removes alleged alleged perpetrator(s). perpetrator(s) from class and work is conducted in an isolated space away from other students. Perpetrator(s) may require breaks at different times to other students. This is known as an in-school suspension. It may be temporary or the actual consequence.

Principal may consult with other internal and external school leaders to affirm appropriate course of action.

Consequences for serious students involved in the student incidents focuses incident will be notified. on 3 kev factors: Supporting the victim; Providing appropriate consequences to perpetrators(s); Educating perpetrator(s) and any other parties.

Consequences may include:

- -Restricted play
- -Alternate play times
- -Internal suspension
- -External suspension

All suspension procedures to follow proper DET process as stated in Ministerial Order#

Once incident investigation process is complete and course of action confirmed, primary contacts of all

Please note, primary contacts of any students involved may be contacted at any stage of the investigation if deemed necessary.