



SCHOOL COUNCIL MEETING MINUTES

Tuesday June 20th, 2023

Staffroom at 6.00pm

CHILDSAFE STATEMENT OF COMMITMENT:

Meeniyah Primary School is committed to safety and wellbeing of all children and young people. This will be the primary focus of our care and decision-making. Our school is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives.

We are committed to the safety, participation, and empowerment of all children.

We have zero tolerance of child abuse (verbal, physical or sexual), and all allegations and safety concerns will be treated seriously and consistently with our robust policies and procedures.

MANDATORY REPORTING

If, in the course of practising your profession or carrying your duties, you form reasonable belief that a child or young person is in need of protection, as a result of physical injury or sexual abuse, and the child's parents are unable or unwilling to protect the child from that abuse you must be reported immediately to the Principal, or in his/her absence, the Officer in Charge.

1. Welcome – Attendance

Katrina Benson, Rebecca Browne, Peter Harris, Brad Kijlstra-Shone, Jack Piper, Kate Thomas, Andrew Watt, Gene VanderZalm

2. Apologies – Katrina Markley, Tamara Symington, Sarah Mitchem

Has everyone read the agenda? Yes

Please indicate if you believe you have a conflict of interest in regard to any agenda items.

3 Minutes of Previous Meeting

Motion: That the minutes of the previous meeting, as circulated, be accepted.

Moved: Jack Piper Seconded: Kate Thomas

4. Business Arising

Nil

5. Receive Other Items of General Business (School Operations)

6. Correspondence:

DE:

▪ Attitudes to school survey

▪ Nazi symbol ban in Victoria

▪ Application for additional funds update

Action

Individual Results are in. Basic overview. Gene will use with group cohorts.

Banned in public in Victoria with exception to other cultures.

Toilet block is approved for extra funding. We have chosen the best option that fits within funding. Should have by Temr 4.

7. Reports

- Principal: As tabled
- Curriculum- Pete Harris
- Finance – As tabled

Motion: *That School Council move \$72,508.73 payments be endorsed made up of Direct Deposits Payments of \$63,239.19 and Local Payroll Payments of \$9,269.54. That transfers of \$60,000.00 from High Yield Account to Official Account be ratified and all presented reports accepted as a true and correct depiction of the Meeniyah Primary School finances for the month of May 2023. Cash balance includes \$7,694.01 being held for Corner Inlet Sports Cluster. Moved: Katrina Benson Seconded: Kate Thomas For: Against: 0 Carried: Y*

Balance Sheet

Cash Flow Report

Cancelled Receipts Report

Family Credit Note Report

Bank Accounts Movement

Annual Sub Program Budget

Cancelled Payments Report

Sundry Debtors Credit Note

Bank Reconciliations

Cash Receipts Report

Journal Report

SRP Management Report indicating a Surplus

Operating Statement Detail

Cash Payments Report

Invoices Awaiting Payment

The following Purchasing Card statements for the month of April/May 2023 have been tabled.

1. Allyson Opray 2. Gene VanderZalm

Motion: That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted. Moved: Seconded: For: 8 Against: 0 Carried: Y

- Connect Group

8. General Business:

Item	Discussion / Action / Motion
8.1 OSHC – Future of Program	<i>Recommendation: That Meeniyen Primary School withdraws from the OSHC program (leave until July).</i> \$75,000 grant for 3 years to provide out of hours care. Bus option did not become feasible. Their care could not provide a service. School council had an option to take on finding a carer but there was an onerous task to set up and a lot of time goes into running. Is there a possibility that we can hire someone to run after school clinics with the funds?
8.2 Student Attitude to Schools Survey	<i>Key points to focus on:</i> <i>Teachers don't like ideas: eye contact and response needed.</i> <i>Gene will do another catch up next term to reflect on if things have changed.</i>
8.3 Policy Updates – 3R's	<i>"That School Council approve and endorse the following policy – 3R's: Rights, Responsibilities and Relationships".</i> <i>Moved: Kate Thomas Seconded: Katrina Benson For: 8 Against: 0 Carried: Y</i> <i>Hyphenate pro on the first line in Appendix 1</i>
8.4 Financial endorsement of new Business Manager	<i>Motion: "That School Council approve and endorse Kylie Mitchell as an additional signatory for the listed school bank accounts.</i> <i>Official Account – 10002 (CBA) Account 1007 1649 – (read only access)</i> <i>High Yield – 10001 (Westpac) Account 10-7368</i> <i>Access to CommBiz</i> <i>Moved: Kate Thomas Seconded: Andrew Watt For: 8 Against 0 Carried: Yes</i> <i>That Kylie Mitchell is endorsed as a new applicant of a School Purchasing Card</i> <i>Moved: Pete Harris Seconded: Brad Kijlstra-Shone For: 8 Against 0 Carried: Yes</i> <i>Motion: "That School Council approve and endorse Kylie Mitchell to sign and authorise purchasing of goods and services.</i> <i>Moved: Jack Piper Seconded: Katrina Benson For: 8 Against: 0 Carried: Yes</i>

9. Volunteer to write SC report for newsletter – Katrina Benson

10. Signing of Documents

11. Next Meeting – Tuesday July 27th @ 6pm

Signed: _____ Kate Thomas, President

Signed: _____ Gene VanderZalm