



SCHOOL COUNCIL MEETING MINUTES

Tuesday February 21st, 2023

Staffroom at 7.00pm

CHILDSAFE STATEMENT OF COMMITMENT:

Meeniyah Primary School is committed to safety and wellbeing of all children and young people. This will be the primary focus of our care and decision-making. Our school is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives.

We are committed to the safety, participation, and empowerment of all children.

We have zero tolerance of child abuse (verbal, physical or sexual), and all allegations and safety concerns will be treated seriously and consistently with our robust policies and procedures.

MANDATORY REPORTING

If, in the course of practising your profession or carrying your duties, you form reasonable belief that a child or young person is in need of protection, as a result of physical injury or sexual abuse, and the child's parents are unable or unwilling to protect the child from that abuse you must be reported immediately to the Principal, or in his/her absence, the Officer in Charge.

1. Welcome – Attendance

2. Rebecca Browne, Peter Harris, Kate Thomas, Rhys Livingstone, Tamara Symington, Gene VanderZalm, Brad Kijlstra-Shone, Katrina Markley, Sarah Mitchem, Katrina Benson

3. Apologies – Melissa Horkings

Has everyone read the agenda?

Please indicate if you believe you have a conflict of interest in regard to any agenda items.

3 Minutes of Previous Meeting

Motion: That the minutes of the previous meeting, as circulated, be accepted.

Moved: Rhys Livingstone Seconded: Sarah Mitchem

4. Business Arising

We have declined to work the BBQ due to logistics and timing.

5. Receive Other Items of General Business (School Operations)

6. Correspondence:

DET:

- Annual Privacy Reminder for school newsletter
- Encourage student attendance at school

- Single-use plastic ban

OTHER

- Meeniyah Community Plan

Action

Will be featured in regard to technology use.

We are keeping tabs on student illnesses and reasons for being away.

School will no longer sell, supply or provide single use plastics.

Gene will go on Feb 28th with ideas from the school community including the grade 5/6 students.

7. Reports

- Finance – As tabled

***Motion:** That School Council move \$18,431.65 payments be endorsed made up of Direct Deposit Payments of \$18,431.05 and Local Payroll Payments of \$353.60. That transfers of Nil from High Yield Account to Official Account be ratified and all presented reports accepted as a true and correct depiction of the Meeniyah Primary School finances for the month of July 2022. Cash balance includes \$37,216.64 being held for MARC Cluster and \$6,898.73 being held for Corner Inlet Sports Cluster.*

Moved: Brad Kijlstra-Shone Seconded: Katrina Benson For: 11 Against: 0 Carried Yes

Balance Sheet

Cash Flow Report

Bank Accounts Movement

Annual Sub Program Budget

Bank Reconciliations

Cash Receipts Report

Operating Statement Detail

Cash Payments Report

The following Purchasing Card statements for the month of *Sept/Oct, Oct/Nov, Nov/Dec 2022* have been tabled.

1. Allyson Opray 2. Gene VanderZalm

Motion: *That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.*
Moved: Kate Thomas Seconded: Sarah Mitchem For: 10 Against: 0 Carried Y

8. General Business:

- Item: Discussion /Action - Motion
- 8.1 School Council Elections 4 x 2 year Parent vacancies (**Brad, Katrina, Rhys & Melissa**)
 1 x 2 year staff vacancy (**Jo Healy**)
 Nominations will open next Tuesday March 1st and close 4pm Tuesday March 8th
 AGM Tuesday March 21st.
 Discussion around who has completed their time and who may or may not like to continue. All who have completed their two years are to discuss with Gene prior to AGM. Election process will go in next newsletter.
- 8.2 Meeting Start Time Are we able to start our meetings earlier in 2023?
 To be decided on after AGM so all new Councilors can have input into day and time.
- 8.3 2023 Cash Budget Currently based on Indicative budget with Confirmed budget not available until Term 2.
 2. Motion required - Carried forward to next meeting.
- 8.4 Sleepover/Dinner consent *Motion: "That SC approve the year 1 dinner & year 2 sleep over on March 23rd/24th*
Moved: Sarah Mitchem Seconded: Katrina Benson
For: 10 Against: 0 Carried: Y
- 8.5 Pupil Free Days *Motion: "That April 24th, June 5th, August 14th, November 6th & November 27th be approved as pupil free days".*
Moved: Katrina Markley Seconded: Brad Kijlstra-Shone
For: 10 Against: 0 Carried: Y
- 8.6 Policies – Acceptable use of Technology *"That School Council approve and endorse the following policy – Acceptable Use of Technology".*
Moved: Katrina Benson Seconded: Kate Thomas
For: 10 Against: 0 Carried: Y
- 8.7 Stocktake - Asset Release Approval Following on from our stocktake there were 19 assets marked for release.
Motion: "That the attached list of asset items be approved for release."
Moved: Seconded:
Moved: Brad Kijlstra-Shone Seconded: Katrina Benson
For: 10 Against: 0 Carried: Y

9. Connect Group

- First Meeting had with some good numbers.
- Events are scheduled for this year and early 2024.
- Look at getting a new quote potentially Bairnsdale Engineering for roof.
- Fundraising discussion for Colour run. Do we stay or use something like a Go-Fund Me with incentives if targets are reached

Volunteer to write SC report for newsletter – Katrina Markley

10. Signing of Documents

11. Next Meeting – AGM Tuesday March 21st

Signed: _____ Kate Thomas, President

Signed: _____ Gene VanderZalm