



SCHOOL COUNCIL MEETING MINUTES

Tuesday October 18th, 2022

Staffroom at 7.00pm

CHILDSAFE STATEMENT OF COMMITMENT:

Meeniy Primary School is committed to safety and wellbeing of all children and young people. This will be the primary focus of our care and decision-making. Our school is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives.

We are committed to the safety, participation, and empowerment of all children.

We have zero tolerance of child abuse (verbal, physical or sexual), and all allegations and safety concerns will be treated seriously and consistently with our robust policies and procedures.

MANDATORY REPORTING

If, in the course of practising your profession or carrying your duties, you form reasonable belief that a child or young person is in need of protection, as a result of physical injury or sexual abuse, and the child's parents are unable or unwilling to protect the child from that abuse you must be reported immediately to the Principal, or in his/her absence, the Officer in Charge.

1. Welcome – Attendance

Katrina Benson, Rebecca Browne, Jo Healy, Melissa Horkings, Tamara Symington, Kate Thomas, Gene VanderZalm

2. Apologies – Brad Kijlstra-Shone, Sarah Mitchem, Rhys Livingstone, Katrina Markley

Has everyone read the agenda? Yes

Please indicate if you believe you have a conflict of interest in regard to any agenda items.

3 Minutes of Previous Meeting

Motion: That the minutes of the previous meeting, as circulated, be accepted.

Moved: Katrina Benson Seconded: Tamara Symington For: 7 Against:0 Carried Yes

4. Business Arising

Katrina Benson brought up that we need to develop a process of how we add on to the minute when something is brought up that needs to be action but was not on the agenda. For example: Decisions for prizes for the Colour Run. Discussion was had and it was decided that running alongside of the minutes would be an action register.

5. Receive Other Items of General Business (School Operations)

6. Correspondence:

DET:

- Toilet Block – Tenders have closed
- New early literacy assessment requirement
- Primary Maths & Science Specialists Initiative - 2023
- Toora PS** – Warrigal Creek Massacre Documentary Screening

Action

- Most likely January holidays.*
- Needs to happen for Grade 1's 2023. Extra staffing. 2 years for 2 teaches for 2 days each week.*
- Invitation to School Council. 5-7pm LSC Mesley Hall Wed 26/10.*

7. Reports

- Finance – As tabled

- **Motion:** *That School Council move \$26,787.91 payments be endorsed made up of Direct Deposits Payments of \$20,910.37 and Local Payroll Payments of \$5,877.54. That transfers of \$10,000.00 from High Yield Account to Official Account be ratified and all presented reports accepted as a true and correct depiction of the Meeniy Primary School finances for the month of August 2022.*
- **Motion:** *That School Council move \$25,214.72 payments be endorsed made up of Direct Deposits Payments of \$22,362.31 and Local Payroll Payments of \$2,852.41. That transfers of \$30,000.00 from High Yield Account to Official Account be ratified and all presented reports accepted as a true and correct depiction of the Meeniy Primary School finances for the month of September 2022. Cash balance includes \$56,001.19 being held for MARC Cluster and \$8,114.54 being held for Corner Inlet Sports Cluster.*

Moved: Katrina Benson, Seconded: Melissa Horkings For: 7 Against:0 Carried Yes

<i>Balance Sheet</i>	<i>Bank Accounts Movement</i>	<i>Bank Reconciliations</i>	<i>Operating Statement Detail</i>
<i>Cash Flow Report</i>	<i>Annual Sub Program Budget</i>	<i>Cash Receipts Report</i>	<i>Cash Payments Report</i>
<i>Cancelled Receipts Report</i>	<i>Cancelled Payments Report</i>	<i>Journal Report</i>	<i>Invoices Awaiting Payment</i>
<i>Family Credit Note Report</i>	<i>Sundry Debtors Credit Note</i>	<i>SRP Management Report indicating a Surplus</i>	

The following Purchasing Card statements for the month of **June/July & July/August 2022** have been tabled.

1. Allyson Opray 2. Gene VanderZalm

Motion: *That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.*

Moved: Melissa Horkings Secoded: Kate Thomas For: 7 Against:0 Carried Yes

8. General Business:

Item: Discussion /Action - Motion

8.1 Consent for Coal Creek excursion *Motion: "That the Year 1 & 2 Coal Creek excursion on October 20th 2022 Excursion to be approved by School Council."*

Moved: Katrina Benson Secoded: Melissa Horkings For: 7 Against:0 Carried Yes

8.2 2023 Voluntary Curriculum Contributions & Voluntary Grounds Levy *Motion: "That School Council set the Voluntary Curriculum Policy for 2023 at \$150 per child and Voluntary Grounds Levy at \$20 per family"*

Moved: Katrina Benson Secoded: Melissa Horkings For: 7 Against: 0 Carried: Yes

Noted that it was not supported very well this year. Gene will head up a video explaining what the funds will go to and the options to pay. Acknowledging how challenging it is but the value of school.

8.3 Data NAPLAN Results and trends. Attitudes to school. Input is needed for more data for the school review. There will a be a multimodal approach to gathering this information.

8.4 School Council Training School Council Governance Training. This year's councilors have not done it.

7. Volunteer to write SC report for newsletter – Kate Thomas

8. Signing of Documents

9. Next Meeting – Tuesday 15th November, 2022

Signed: _____ Kate Thomas, President

Signed: _____ Gene VanderZalm, Principal