



SCHOOL COUNCIL MEETING MINUTES

Tuesday May 17th, 2022

Staffroom at 7.00pm

CHILDSAFE STATEMENT OF COMMITMENT:

Meeniy Primary School is committed to safety and wellbeing of all children and young people. This will be the primary focus of our care and decision-making. Our school is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives.

We are committed to the safety, participation, and empowerment of all children.

We have zero tolerance of child abuse (verbal, physical or sexual), and all allegations and safety concerns will be treated seriously and consistently with our robust policies and procedures.

MANDATORY REPORTING

If, in the course of practising your profession or carrying your duties, you form reasonable belief that a child or young person is in need of protection, as a result of physical injury or sexual abuse, and the child's parents are unable or unwilling to protect the child from that abuse you must be reported immediately to the Principal, or in his/her absence, the Officer in Charge.

1. Welcome – Attendance

Katrina Benson, Rebecca Browne, Jo Healy, Melissa Horkings, Tamara Symington, Brad Kijlstra-Shone, Sarah Mitchem, Kate Thomas, Gene Vanderzalm, Katrina Markley

2. Apologies - Rhys Livingstone

Has everyone read the agenda?

Please indicate if you believe you have a conflict of interest in regard to any agenda items.

3 Minutes of Previous Meeting

Motion: That the minutes of the previous meeting, as circulated, be accepted.

Moved: Katrina Benson Seconded: Melissa Horkings

4. Business Arising

Wish list for teachers to have in the school is to cover the basketball court (outdoor activity area)

5. Receive Other Items of General Business (School Operations)

6. Correspondence:

Action

DET

- Nationally Consistent Collection of Data on School Students with Disability: any adjustment made for students in the school, and this will reflect how schools are funded for individual children on case-by-case basis.
- Book your swimming and water-safety education programs now.
- AIMS Support: Training coming up in July (OHS combined training).
- Proposed Enterprise Agreement approval process – Victorian Teaching Service
- Amenities Upgrade: Should be ready with a builder by the end of Term 2.
- New Child Safe Standards guidance: updated policy's
- Professional Practice Day in Term 2, 2022
- Term 2 COVID updated rules.
- Site visit – Spaces design group: New architects for toilet blocks.
- Transforming the First Years of the Teaching Career – Case Study School participation (Our school was going to be the assessment school but timing did not work)

7. Reports

- Finance – As tabled

- **Motion:** That School Council move \$61,878.37 payments be endorsed made up of Direct Deposits Payments of \$57,814.59 and Local Payroll Payments of \$4,063.78. That \$40,000.00 transfers from the High Yield to Official Account be ratified and all presented reports (listed below) accepted as a true and correct depiction of the Meeniyen Primary School finances for the month of **March** 2022. Cash balance includes \$53,100.29 being held for MARC Cluster and \$9,709.04 being held for Corner Inlet Sports Cluster.

Moved: Katina Benson Seconded: Melissa Horkings For: 10 Against: 0 Carried Yes

- **Motion:** That School Council move \$21,772.25 payments be endorsed made up of Direct Deposits Payments of \$9,074.61 and Local Payroll Payments of \$12,697.64. That \$10,000.00 transfers from the High Yield to Official Account be ratified and all presented reports (listed below) accepted as a true and correct depiction of the Meeniyen Primary School finances for the month of **April** 2022. Cash balance includes \$56,294.05 being held for MARC Cluster and \$9,116.19 being held for Corner Inlet Sports Cluster.

Moved: Sarah Mitchem Seconded: Melissa Horkings For: 10 Against: 0 Carried Yes

Balance Sheet	Bank Accounts Movement	Bank Reconciliations	Operating Statement Detail
Cash Flow Report	Annual Sub Program Budget	Cash Receipts Report	Cash Payments Report
Cancelled Receipts Report	Cancelled Payments Report	Journal Report	Invoices Awaiting Payment
Family Credit Note Report	Sundry Debtors Credit Note	SRP Management Report indicating a Surplus	

The following Purchasing Card statements for the month of Feb/March 2022 have been tabled.

1. Allyson Opray
2. Gene VanderZalm

Motion: That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.

Moved: Katrina Markley, Seconded: Sarah Mitchem For: 10 Against: 0 Carried Y

8. General Business:

Item: Discussion /Action - Motion

- 8.1 Rumbug Camp approval *Motion: "That SC approve the Year 3&4 3 days Rumbug Camp. The following staff will be in attendance: Molly Patten, Emma Lester, Stuart Bright".*

Moved: Katrina Markley Seconded: Brad Kijlstra-Shone For: 10 Against: 0 Carried: Y

- 8.2 Pupil Free – Professional Practice Day *Motion: "That SC approve Monday May 30th as a pupil free day for our term 2 Professional Practice Day".*

Moved: Katrina Benson Seconded: Kate Thomas For: 10 Against: 0 Carried: Y

- 8.3 School fees and fundraising: Approve in principle that fundraising committee continue to pursue a Colour Run community event and Red Sector Band social night at the Meeniyen Hall.

9. Volunteer to write SC report for newsletter – Katrina Benson

10. Signing of Documents

11. Next Meeting – Tuesday June 14th, 2022

Signed: _____ Kate Thomas, President

Signed: _____ Gene VanderZalm – Principal