



SCHOOL COUNCIL MEETING MINUTES

Tuesday February 22nd 2022

Staffroom at 7.00pm

CHILDSAFE STATEMENT OF COMMITMENT:

Meeniyah Primary School is committed to safety and wellbeing of all children and young people. This will be the primary focus of our care and decision-making. Our school is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives.

We are committed to the safety, participation and empowerment of all children.

We have zero tolerance of child abuse (verbal, physical or sexual), and all allegations and safety concerns will be treated seriously and consistently with our robust policies and procedures.

MANDATORY REPORTING

If, in the course of practising your profession or carrying your duties, you form reasonable belief that a child or young person is in need of protection, as a result of physical injury or sexual abuse, and the child's parents are unable or unwilling to protect the child from that abuse you must be reported immediately to the Principal, or in his/her absence, the Officer in Charge.

1. Welcome – Attendance

Katrina Benson, Claire Guy, Jo Healy, Melissa Horkings, Simone Jans, Brad Kijlstra-Shone, Danielle Lacy, Rhys Livingstone, Sarah Mitchem, Kate Thomas, Gene Vanderzalm

2. Apologies -

Has everyone read the agenda?

Please indicate if you believe you have a conflict of interest in regard to any agenda items.

3 Minutes of Previous Meeting

Motion: That the minutes of the previous meeting, as circulated, be accepted.

Moved: Brad Kijlstra-Shone Seconded: Melissa Horkings

4. Business Arising

5. Receive Other Items of General Business (School Operations)

6. Correspondence:

Action

DET

- Booster deadlines for school-based staff
- Keeping our schools safe
- Air purifiers in schools
- Rapid antigen testing, staff vaccination, Back to School plan support

OTHER

- IGA Primary Numeracy Initiatives

7. Reports

- Finance – As tabled

***Motion:** That School Council move \$2,297.75 of payments be endorsed, made up of Direct Deposits Payments of \$2,297.75 only and no transfers from High Yield to Official Account be ratified and all presented reports (listed below) accepted as a true and correct depiction of the Meeniyah Primary School finances for the month of January 2022. Cash balance includes \$57,378.46 being held for MARC Cluster and \$4,589.13 being held for Corner Inlet Sports Cluster.*

Balance Sheet

Bank Accounts Movement

Bank Reconciliations

Operating Statement Detail

Cash Flow Report

Annual Sub Program Budget

Cash Receipts Report

Cash Payments Report

Cancelled Receipts Report

Cancelled Payments Report

Journal Report

Invoices Awaiting Payment

Family Credit Note Report

Sundry Debtors Credit Note

SRP Management Report indicating a Surplus

Moved: Kate Thomas Seconded: Katrina Benson

For: 11 Against: 0 Carried Y

2021 Financial Commitment Statement as tabled:

Motion: That School Council approve Financial Commitment Summary, Balance Sheet & Operating Statement for the previous year as presented.

Moved: Sarah Mitchem Seconded: Melissa Horkings For: 11 Against: 0 Carried Y

The following Purchasing Card statements for the month of Oct/Nov, Nov/Dec 2021 & Dec/Jan 2022 have been tabled.

1. Allyson Opray 2. Gene VanderZalm

Motion: That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.

Moved: Kate Thomas Seconded: Simone Jans

For: 11 Against: 0 Carried Y

8. General Business:

- | | |
|------------------------------|---|
| Item: | Discussion /Action - Motion |
| 8.1 School Council Elections | 4 x 2 year Parent vacancies (Danielle, Simone, Sarah, Kate) 1 x 2 year staff vacancy (Claire Guy)
Nominations will open next Tuesday March 1st and close 4pm Tuesday March 8 th
AGM Tuesday March 22 nd . |
| 8.2 2022 Cash Budget | <i>Motion: "That SC approve the 2022 cash budget as presented".</i>
Moved: Sarah Mitchem Seconded: Kate Thomas
For: 11 Against: 0 Carried: Y |
| 8.3 Sleepover/Dinner consent | <i>Motion: "That SC approve the year 1 dinner & year 2 sleep over on March 24th/25th</i>
Moved: Katrina Benson Seconded: Jo Healy
For: Against: 0 Carried: Y |
| 8.4 Pupil Free Days | <i>Motion: "That March 11th, April 26th and December 21st be pupil free days".</i>
Moved: Simone Jans Seconded: Sarah Mitchem
For: 11 Against: 0 Carried: Y |
| 8.5 Parent Group | Update |
| 8.6 After School Care | Gene gave an update on how the program is going |

9. Volunteer to write SC report for newsletter - Brad

10. Signing of Documents

11. Next Meeting – AGM Tuesday March 22nd 2022

Signed: _____ Danielle Lacy - President

Signed: _____ Gene VanderZalm – Principal