



# SCHOOL COUNCIL MEETING AGENDA

Tuesday 23rd February 2021

Staffroom at 7.00pm

## CHILDSAFE STATEMENT OF COMMITMENT:

Meeniy Primary School is committed to safety and wellbeing of all children and young people. This will be the primary focus of our care and decision-making. Our school is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives.

We are committed to the safety, participation and empowerment of all children.

We have zero tolerance of child abuse (verbal, physical or sexual), and all allegations and safety concerns will be treated seriously and consistently with our robust policies and procedures.

### MANDATORY REPORTING

If, in the course of practising your profession or carrying your duties, you form reasonable belief that a child or young person is in need of protection, as a result of physical injury or sexual abuse, and the child's parents are unable or unwilling to protect the child from that abuse you must be reported immediately to the Principal, or in his/her absence, the Officer in Charge.

### 1. Welcome – Attendance

2. Katrina Benson, Claire Guy, Simone Jans, Brad Kijlstra-Shone, Emma Lester, Kate Thomas, Gene Vanderzalm

3. Apologies - Danielle Lacy, Sarah Mitchem, Syd Jackson, Kaye Ellery-Burke

4. \*\* Has everyone read the agenda? Y

Please indicate if you believe you have a conflict of interest in regard to any agenda items. NONE

### 3 Minutes of Previous Meeting

Motion: That the minutes of the previous meeting, as circulated, be accepted.

Moved: Simone Jans Secoded: Kate Thomas

### 4. Business Arising

### 5. Receive Other Items of General Business (School Operations)

### 6. Correspondence:

#### Action

DET

- Completing 2021 School Council elections *Push AGM back to 23<sup>rd</sup> March*
- Reinforcing COVIDSafe behaviours *Maintain 1.5m, face masks if unable to distance*
- Tutor Learning initiative implementation *Current discussion on how to spend money on extra assistance*
- Active Schools toolkit release *Active schools grants available, waiting for further information*

### 7. Reports

- Finance – As tabled

Motion: That School Council move that the presented financial reports for the month of January be accepted as a true and correct depiction of the Meeniy Primary School finances.

The January payments totaling \$18,164.41 made up of Direct Deposits Payments of \$17,735.21 and Local Payroll Payments of \$429.20 and Nil transfers between High Yield and Official account.

Cash balance includes \$49,230.55 being held for MARC Cluster and \$3,107.52 being held for Corner Inlet Sports Cluster.

Balance Sheet	Bank Accounts Movement	Bank Reconciliations	Operating Statement Detail
Cash Flow Report	Annual Sub Program Budget	Cash Receipts Report	Cash Payments Report
Cancelled Receipts Report	Cancelled Payments Report	Journal Report	Invoices Awaiting Payment
Family Credit Note Report	Sundry Debtors Credit Note	SRP Management Report indicating a Surplus	

Moved: Emma Lester Seconded: Katrina Benson  
For: 6 Against: 0 Carried Y

The following Purchasing Card statements for the month of November/December & December/January 2020/2021 have been tabled.

1. Allyson Opray 2. Gene VanderZalm

**Motion:** That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.

Moved: Katrina Benson Seconded: Brad Kijlstra-Shone  
For: 6 Against: 0 Carried Y

- Building & Ground Report
- Community Group
- Grants
- TVPS Connect

## 8. Sub Committees:

## 9. General Business:

- Item: Discussion /Action - Motion
- 9.1 School Council Elections 4 x Parent vacancies (**2 years – Brad, Sarah, Katrina, Kate**) and 2 x casual vacancy (1 year – **Kaye & Syd**), 1 staff vacancy (2 years), Katrina is up for re-election  
School council suggestions for new members to contact the school  
Nominations will open next Tuesday March 2<sup>nd</sup> and close 4pm Tuesday March 11<sup>th</sup>.  
AGM date to be moved to March 23<sup>rd</sup>.
- 9.2 Indicative 2021 Budget *Motion: "That SC approve the indicative 2021 budget as presented".*  
*Moved: Simone Jans*  
*Seconded: Katrine Benson*  
*For: 6 Against: 0 Carried: Y*
- 9.3 Sleepover/Dinner consent *Motion: "That SC approve the year 1 dinner & year 2 sleepover on March 18<sup>th</sup>/19<sup>th</sup>"*  
*Moved: Simone Jans*  
*Seconded: Brad Kijlstra-Shone*  
*For: 6 Against: 0 Carried: Y*
- 9.4 Parents on Site *Suggestion that parents don't come in to school in the mornings from Term 2*
- 9.5 Student Free Day *Motion: "That SC approve the change in Student Free date from 15<sup>th</sup> Feb to 29<sup>th</sup> March"*  
*Moved: Simone Jans*  
*Seconded: Brad Kijlstra-Shone*  
*For: 6 Against: 0 Carried: Y*

## 10. Volunteer to write SC report for newsletter – Kate Thomas

## 11. Signing of Documents

## 12. Next Meeting – AGM – Tuesday March 23rd

Signed: \_\_\_\_\_ Simone Jans, Vice President

Signed: \_\_\_\_\_ Gene VanderZalm – Principal