

03 December 2020

ABN 37 516 804 572

MEENIYAN PRIMARY SCHOOL PARENT PAYMENT ARRANGEMENTS 2021

6 Geale Street
MEENIYAN, 3953
(03) 5664 7382
meeniyan.ps@education.vic.gov.au

Dear Parent/Carer,

Meeniyan Primary School is looking forward to another great year of teaching and learning and would like to advise you of the school's payment arrangements for 2021.

Please find the fee schedule attached. All year levels pay the same - \$150 per child. Please complete this form and return to the school at the beginning of Term 1.

***Please do not make payment prior to January 1st 2021**

Meeniyan Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Meeniyan Primary School understands that some families may experience financial difficulty and offers a range of support options. Information regarding support options is also available from the general office.

Support is also available for camps, sports, excursion and uniforms from several agencies.

- The Camps, Sports and Excursions Fund (CSEF) available for eligible families.
Please note this funding CANNONT be used for Essential Items Levy.
- Second hand uniforms, available from Meeniyan Community Shop
- State Schools Relief (SSR) support is available for uniforms/footwear
- Information regarding other support options is also available from the school office

For a confidential discussion about accessing any of these services or setting up a payment instalment plan, families are invited contact the Principal or Business Manager or Meeniyan.ps@education.vic.gov.au

Payment Methods

Parents have several methods of making payment which can be made from January 1st 2021 onwards.

Due to COVID19 restrictions, we ask that you make payment electronically if possible.

- Direct Deposit – This is our preferred method, directly into our school bank account. This is the most secure method, giving you an immediate receipt and alleviates the need for students to bring cash to school. Our bank details are as follows: Account Name: Meeniyan Primary School BSB: 063 518 (Commonwealth Leongatha) Account No. 10071649
- BPAY – details available on your family statement (by request)

PLEASE NOTE: We do not have credit card/EFPTOS facilities available at the school office.

Refunds

Please refer to our Parent Refund Policy located on the school website.

GUIDELINES

- All refunds requests must be made in writing.
- A request for a refund does not automatically equate to a full refund of monies paid.
- The policy will ensure that the provision of optional services (i.e. camps, excursions) do not incur direct costs to the school

ESSENTIAL STUDENT LEARNING ITEMS

- Where payment has been received for the essential student learning items and the student is exiting the school, a pro-rata refund dependent on the number of terms the student has been enrolled at the school for may be applicable.
- No refund is available for material kits/material charges where the costs have been incurred for the project or the student has taken ownership of the materials/project, i.e. workbooks, pencils, etc.

OPTIONAL ITEMS

- Students withdrawing from camps, excursions and extra-curriculum activities will not automatically be entitled to a refund.
- A refund (less any non-refundable deposit) will be payable to the parent/guardian if the Principal deems the withdrawal from the activity is due to unavoidable circumstances i.e. illness. Proof may be required e.g. medical certificate.
- Where the school is charged a 'group fee' as opposed to a 'per head fee', a refund cannot be calculated until all costs associated with the camp, excursion or incursion have been met.

Method of reimbursement

Reimbursements will be processed by way of a credit being applied to the family account unless alternative arrangements are made, which can be used for future activities. If the original payment was made with CSEF Credit, this credit will be reapplied to the family account as CSEF credit.

Department Parent Payment Policy

For further information on the Department's Parent Payment Policy please see our policies page on the school website.

Yours sincerely,

Gene VanderZalm
Principal

Danielle Lacy
School Council President

FEE SCHEDULE – ALL YEAR LEVELS

Please find the itemised list of Essential Student Learning Items and Optional Items for your child.

Payment for Essential Learning Items are preferred via Direct Deposit. Payment Plans are available on request. Please speak to the Business Manager if you have questions.

Below is a list of items which are essential for your child to learn the standard curriculum.	Amount
<p>Student Booklist / Stationery Pack</p> <p>These items will be delivered to school in January and distributed to students on the first day of school.</p> <p>This charge includes items owned by the student in-class and brought home at the end of the year.</p>	\$65
Cultural Performances (2 per year)	\$15
Consumable Materials for Specialist Learning Areas (French, MARC Library, Art) Including paint, glitter, coloured paper, food ingredients etc.	\$50
<p>Online IT Subscriptions</p> <ul style="list-style-type: none"> • Mathletics \$10 • Seesaw \$10 	\$20
TOTAL	\$150

Optional Items	Amount
<p>Meeniyan Primary School offers optional activities throughout the year that are additional to the delivery of the standard curriculum. These activities are designed to broaden the school experience for your child.</p> <p>Optional item charges may be requested as they arise during the year, which might include excursions, in-school visits, sports activities, etc. Payment for these activities will be requested closer to the event.</p> <p>Students who choose not to attend these events will remain in class and receive explicit teaching to the relevant curriculum.</p>	As requested

Voluntary Contribution	Amount
Meeniyan Primary School continues to welcome voluntary grounds levy used to support our Grounds and Playgrounds improvements.	\$15

PAYMENT SLIP:

FAMILY NAME _____

Essential Student Learning Items: No. of children _____ @ \$150 per child \$ _____

Child's Name: _____ Year Level _____

Child's Name: _____ Year Level _____

Child's Name: _____ Year Level _____

Child's Name: _____ Year Level _____

Voluntary Grounds Levy @ \$15 per family \$ _____

TOTAL DUE FOR 2021 \$ _____

**** Due to our accounting system we ask that you please DO NOT make payment until after January 1st, 2021**

PAYMENT TYPE (Please circle): **Direct Deposit** – Preferred Cash Cheque

DIRECT DEPOSIT Receipt Number: _____

RECEIPT REQUIRED FOR CASH OR CHEQUE: Yes / No