



## SCHOOL COUNCIL MEETING MINUTES

Tuesday 28<sup>th</sup> July 2020

Staffroom at 7.00pm

### CHILDSAFE STATEMENT OF COMMITMENT:

*Tarwin Valley Primary School is committed to safety and wellbeing of all children and young people. This will be the primary focus of our care and decision-making. Our school is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives.*

*We are committed to the safety, participation and empowerment of all children.*

*We have zero tolerance of child abuse (verbal, physical or sexual), and all allegations and safety concerns will be treated seriously and consistently with our robust policies and procedures.*

#### MANDATORY REPORTING

*If, in the course of practising your profession or carrying your duties, you form reasonable belief that a child or young person is in need of protection, as a result of physical injury or sexual abuse, and the child's parents are unable or unwilling to protect the child from that abuse you must be reported immediately to the Principal, or in his/her absence, the Officer in Charge.*

#### 1. Welcome – Attendance

2. Katrina Benson, Kaye Ellery-Burke, Claire Guy, Simone Jans, Syd Jackson, Brad Kijlstra-Shone, Emma Lester, Gene Vanderzalm, Kate Thomas, Sarah Mitchem

#### 3. Apologies - Danielle Lacy

\*\* Has everyone read the agenda?

Please indicate if you believe you have a conflict of interest in regard to any agenda items. none.

#### 3 Minutes of Previous Meeting

*Motion: That the minutes of the previous meeting, as circulated, be accepted.*

*Moved: Kaye Ellery-Burke Seconded: Claire Guy*

#### 4. Business Arising

#### 5. Receive Other Items of General Business (School Operations)

#### 6. Correspondence:

Action

DET

▪ Community Transmission

*-safe for government schools in regional areas to remain open. Anyone who exhibits symptoms stay home and get tested.*

▪ School camps, excursions and playground use

*-regional schools can hold camps & excursion if they are undertaken outside metro area. Most likely camps, etc will not go ahead for 2020 at our school.*

▪ Supplies of masks and personal protective equipment

*-No PPE delivered to regional schools at this stage. Staff and community encouraged to wear them if that is their preference.*

#### 7. Reports

• Finance – As tabled

**Motion: Motion:** *That School Council move \$80,389.89 payments be endorsed made up of Direct Deposits Payments of \$76,997.00 and Local Payroll \$3,392.89. That \$75,000.00 transfers between High Yield and Official Account be ratified and all presented reports (listed below) accepted as a true and correct depiction of the Tarwin Valley Primary School finances for the month of June 2020.*

*Cash balance includes \$38,289.83 being held for MARC Cluster and \$4,698.42 being held for Corner Inlet Sports Cluster.*

<i>Balance Sheet</i>	<i>Bank Accounts Movement</i>	<i>Bank Reconciliations</i>	<i>Operating Statement Detail</i>
<i>Cash Flow Report</i>	<i>Annual Sub Program Budget</i>	<i>Cash Receipts Report</i>	<i>Cash Payments Report</i>
<i>Cancelled Receipts Report</i>	<i>Cancelled Payments Report</i>	<i>Journal Report</i>	<i>Invoices Awaiting Payment</i>
<i>Family Credit Note Report</i>	<i>Sundry Debtors Credit Note</i>	<i>SRP Management Report indicating a Surplus</i>	

Moved: Brad Kijlstra-Shone Seconded: Kaye Ellery-Burke  
 For: 10 Against: 0 Carried Yes

The following Purchasing Card statements for the month of May/June have been tabled.

1. Allyson Opray
2. Gene VanderZalm

**Motion:** *That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.*

Moved: Brad Kijlstra-Shone Seconded: Claire Guy  
 For: 9 Abstain: 1 Against: 0 Carried Yes

- Building & Ground Report
- Community Group
- Grants
- TVPS Connect

**8. Sub Committees:**

**9. General Business:**

Item: Discussion /Action - Motion  
 9.1 Policy Updates Student Dress & Appearance  
*Motion: "That School Council approve and endorse the following policy/policies with changes noted on the file copies".*  
 Moved: Claire Guy Seconded: Brad Kijlstra-Shone  
 For: 10 Against: 0 Carried: Yes

9.2 Student only mornings  
*Many schools have found that junior grade students are settling in much quicker without parents accompanying students into classrooms in the mornings. The exception being Term 1. So from Term 2 through to Term 4 we encourage only students to cross at the school crossing in the mornings. Parents and families are highly encouraged to talk with teachers and visit classrooms in afternoons.*  
*Motion: No motion needed at this stage.*

9.3 Covid-19  
*General concerns for the community and cross-contamination between different facets of the community. If families and students feel more comfortable wearing masks then they are supported to wear it –It may be helpful to remind the community that wearing a mask is more about protecting those around us, rather than protecting yourself. We need to remember wellbeing and connection is still so important for the health of our community so long as people follows health recommendations (i.e social distancing, etc).*  
*Motion: No motion needed at this stage.*

**10. Volunteer to write SC report for newsletter – Brad Kijlstra-Shone**

**11. Signing of Documents**

**12. Next Meeting – August 25th**

Signed: \_\_\_\_\_ President

Signed: \_\_\_\_\_ Gene VanderZalm – Principal