



# SCHOOL COUNCIL MEETING MINUTES

Tuesday 20<sup>th</sup> November 2018

Staffroom at 7.00pm

## 1. Welcome – Attendance

Kaye Ellery-Burke, Simone Jans, Danielle Lacy, Jocelyn Mackie, Donna Russell, Cathy Waldron, Liselott Webster, Gene Vanderzalm

## 2. Apologies - Katrina Benson, Syd Jackson, Kath Gilbert

\*\* Has everyone read the agenda?

Please indicate if you believe you have a conflict of interest in regard to any agenda items.

## 3 Minutes of Previous Meeting

Motion: That the minutes of the previous meeting, as circulated, be accepted.

Moved: Kaye Ellery Burke

Seconded: Cathy Waldron

## 4. Business Arising

- **Grants Applications:**
- **Master Plan:** focussed direction for School Council
- **Curriculum Report on website:** Compass link on Website is not yet working. Janelle to follow up
- **School Council approval of policies pre-dated:** For efficiency Janelle will continue to pre-date the footer

## 5. Receive Other Items of General Business (School Operations)

8.8: Pupil free days 2019

8.9: School Council self-assessment

## 6. Correspondence:

### Action

DET

- Advice for schools regarding Blue for Nauru Day and Teachers Walk Off

Nov 13<sup>th</sup> Blue for Nauru

Nov 20<sup>th</sup> Teacher Walk Off: no TVPS staff

- Caretaker period has begun

Voting is here at school: setting up as begun

- Advice for schools being used as polling places for the 2018 State Election

- Professional Learning Communities initiative in 2019

Similar to PLT's currently running (Professional Learning Teams). Professional Learning and Training Days for staff running meetings.

- National Schools Chaplaincy Program budget

School has received funding for chaplain program to run again next year.

## 7. Reports

- Finance – As tabled

**Motion:** That School Council move \$19,833.22 payments be endorsed made up of Direct Deposits Payments of \$17,423.48 and Local Payroll \$2,409.74. That \$10,000.00 transfers between High Yield and Official Account be ratified and all presented reports (listed below) accepted as a true and correct depiction of the Tarwin Valley Primary School finances for the month of October 2018.

Balance Sheet

Bank Accounts Movement

Bank Reconciliations

Operating Statement  
Detail

Cash Flow Report

Annual Sub Program  
Budget

Cash Receipts Report

Cash Payments Report

Cancelled Receipts Report

Cancelled Payments Report

Journal Report

Invoices Awaiting Payment

Family Credit Note Report

Sundry Debtors Credit Note

SRP Management Report indicating a Surplus

Moved: Liselott Webster Seconded: Jocelyn Mackie

For: 8 Against: 0 Carried: yes

**8:35pm: Katrina Benson: late arrival**

**Motion:** That the 2019 indicative budget be accepted as presented to School Council on the proviso that Gene and Allyson meet with a Department of Education financial advisor.

**Move:** Katrina Benson

**Seconded:** Simone Jans

**For:** 9 **Against:** 0 **Moved:** Yes

**8. General Business:**

- Item: Discussion /Action - Motion
- 8.1 Policy Updates  
Excursions, Home Learning, Personal Portable Electronic Devices, Inclusion & Diversity, Acceptable use of Technology, eSmart  
*Motion: "That School Council approve and endorse the following policy/policies with changes noted on the file copies".*  
*Moved: Danielle Lacy*  
*Seconded: Kaye Ellery-Burke*  
*For: 9 Against: 0 Carried: Yes*
- 8.2 Essential Student Learning Items levy and voluntary contributions 2019  
*Motion: "That the 2019 Parent Payments for Essential Student Learning Items remain at \$130 and Voluntary Contributions (Grounds) remain at \$15.00."*  
*Moved: Simone Jans*  
*Seconded: Katrina Benson*  
*For: 9 Against: 0 Carried: Yes*
- 8.3 Data Review  
Continued discussion on NAPLAN data / Parent Opinion Survey / Student Survey
- 8.4 Proposed daily schedule change  
Proposing timetable : class-time: 9 – 11 am // 11.30 – 1.30 // 2.20 -3.20  
Questions: keeping food fresh / hungry children? Children are welcome to eat their 'lunch' at recess rather than 'lunch time' / children can 'graze' during the day
- 8.5 Building fund  
50 – 100k additional needed to complete building to school requirements. Surplus from school budget possibly can be allocated to building works.  
Community fund raising may be a possible source of income
- 8.6 Proposed name change  
Discussed the possibility of changing the school name from Tarwin Valley Primary School to Meeniyan Primary School. Well received – further investigation will continue.
- 8.7 School council dinners – Who's attending?  
Please complete sheet on table  
Completed following School Council meeting
- 8.8 Pupil Free days 2019  
*Motion: That January 29<sup>th</sup> & 30<sup>th</sup> / May 10<sup>th</sup> / November 4<sup>th</sup> 2019 will be Pupil Free days.*  
*Moved: Danielle Lacy* *Seconded: Simone Jans*  
*For: 9 Against: 0 Carried: yes*
- 8.9 School Council self assessment

**9. Next Meeting – Tuesday 11<sup>th</sup> December at Meeniyan Hotel 7.00pm**

Signed: \_\_\_\_\_ Danielle Lacy – President

Signed: \_\_\_\_\_ Gene VanderZalm – Principal